Greenhouse Internship with IDEAS For Us

*Fleet Farming is a program of IDEAS For Us*

**Reports To:**
Chief Operations Officer of IDEAS for Us: Admin@ideasforus.org

**Details:** Unpaid Internship - Minimum requirement 8 hours per week.

*Must Attend Mandatory Intern On-boarding Day* *Check your college's deadline if registering for credit*

**IMPORTANT:** This internship meets in person. See the schedule below.

<table>
<thead>
<tr>
<th>Details</th>
<th>Day of the week/Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mandatory Weekly Meeting</td>
<td>Monday 9 am - 1 pm</td>
<td>IDEAS HQ 1030 W Kaley Avenue, Orlando, Florida 32805</td>
</tr>
<tr>
<td>Mandatory Weekly Meeting</td>
<td>Tuesday 9 am - 1 pm</td>
<td>IDEAS HQ 1030 W Kaley Avenue, Orlando, Florida 32805</td>
</tr>
</tbody>
</table>

*Ask our team if you need more day and time options at admin@ideasforus.org - we are flexible!

**Requirements:**
- Must have an interest in sustainability initiatives.
- Must have a computer & reliable transportation.
- Must have 8 hours per week to volunteer for IDEAS For Us.
- Must practice a professional, constructive, and positive work attitude to ensure high morale and productivity.
- Must wear closed toed shoes and bring a reusable water bottle to stay hydrated.
- *All tools provided*

**Responsibilities:**
✓ Researching horticultural topics that improve greenhouse best practices
✓ Hands-on plant cultivation: seeding, weeding, natural soil amending, composting, harvesting, propagating plants, and more
✓ Managing the greenhouse: checking for proper irrigation, pest ID / mgmt, proper air flow, and more
✓ Communicate with the department lead to prioritize needs for the week.
✓ Taking quality photo / video content for the purpose of social media, YouTube, and our IDEAS For Us and Fleet Farming websites
✓ Additional tasks that may arise to carry out the success of the program. Each week, we will be adding tasks to a weekly tracker and will delegate them out based on each assistant's strengths.

**ACKNOWLEDGEMENT:**

IDEAS For Us Inc.
★ Any injuries that take place during your time as an intern will not be the responsibility of IDEAS For Us and must be covered by said intern.

★ Must reference the operating manual and read through the policies and procedures manual to ensure the proper safety protocols are implemented.

   Sign up today at www.ideasforus.org/internships in the bottom form.