Farmer’s Market Business Internship with IDEAS For Us

*Fleet Farming is a program of IDEAS For Us*

Reports To:
Chief Operations Officer of IDEAS for Us: Admin@ideasforus.org

Details: Unpaid Internship - Minimum requirement 8 hours per week.

*Must Attend Mandatory Intern On-boarding Day*  *Check your college's deadline if registering for credit*

IMPORTANT: This internship meets partially in person. See the schedule below.

<table>
<thead>
<tr>
<th>Details</th>
<th>Day of the week/Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>Mandatory Weekly Meeting</td>
<td>Monday 4 pm - 9 pm</td>
<td>Audubon Park Covenant Church 3219 Chelsea St, Orlando, FL 32803</td>
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<tr>
<td>Independent Work Time (For research &amp; business planning)</td>
<td><em>Per your schedule</em></td>
<td><em>Per your preference</em></td>
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*Ask our team is you need more day and time options at admin@ideasforus.org - we are flexible!*

Requirements:
- Must have an interest in sustainability initiatives.
- Must have a computer & reliable transportation.
- Must have 8 hours per week to volunteer for IDEAS For Us.
- Must practice a professional, constructive, and positive work attitude to ensure high morale and productivity.
- Must wear closed toed shoes and bring a reusable water bottle to stay hydrated.
- *Bikes and all tools provided*

Responsibilities:
✓ Researching business practices that improves Fleet Farming sales and revenue generation
✓ Hands-on experience promoting brand at the weekly Audubon Park Community Farmer’s Market
✓ Developing a business plan that can be used program-wide
✓ Organizing content, information, and more in our google drive & Airtable system
✓ Communicate with the department lead to prioritize needs for the week.
✓ Taking quality photo / video content for the purpose of social media, YouTube, and our IDEAS For Us and Fleet Farming websites
✓ Additional tasks that may arise to carry out the success of the program. Each week, we will be adding tasks to a weekly tracker and will delegate them out based on each assistant's strengths.

ACKNOWLEDGEMENT:
★ Any injuries that take place during your time as an intern will not be the responsibility of IDEAS For Us and must be covered by said intern.

★ Must reference the operating manual and read through the policies and procedures manual to ensure the proper safety protocols are implemented.

    Sign up today at www.ideasforus.org/internships in the bottom form.