



IDEAS For Us is a 501(c)(3) non-profit
 1030 W Kaley Avenue, Orlando, Florida 32805
 admin@IDEASForUs.org | (442) 324 - 3327

Farmer’s Market Business Internship with IDEAS For Us

Fleet Farming is a program of IDEAS For Us

Reports To:

Chief Operations Officer of IDEAS for Us: Admin@ideasforus.org

Details: Unpaid Internship - Minimum requirement 8 hours per week.

Must Attend Mandatory Intern On-boarding Day* *Check your college’s deadline if registering for credit

IMPORTANT: This internship meets partially in person. See the schedule below.

Details	Day of the week/Time	Location
Mandatory Weekly Meeting	Monday 4 pm - 9 pm	Audubon Park Covenant Church 3219 Chelsea St, Orlando, FL 32803
Independent Work Time (For research & business planning)	*Per your schedule	*Per your preference

*Ask our team if you need more day and time options at admin@ideasforus.org - we are flexible!

Requirements:

- Must have an interest in sustainability initiatives.
- Must have a computer & reliable transportation.
- Must have 8 hours per week to volunteer for IDEAS For Us.
- Must practice a professional, constructive, and positive work attitude to ensure high morale and productivity.
- Must wear closed toed shoes and bring a reusable water bottle to stay hydrated.
- *Bikes and all tools provided

Responsibilities:

- ✓ Researching business practices that improves Fleet Farming sales and revenue generation
- ✓ Hands-on experience promoting brand at the weekly Audubon Park Community Farmer’s Market
- ✓ Developing a business plan that can be used program-wide
- ✓ Organizing content, information, and more in our google drive & Airtable system
- ✓ Communicate with the department lead to prioritize needs for the week.
- ✓ Taking quality photo / video content for the purpose of social media, YouTube, and our IDEAS For Us and Fleet Farming websites
- ✓ Additional tasks that may arise to carry out the success of the program. Each week, we will be adding tasks to a weekly tracker and will delegate them out based on each assistant’s strengths.

ACKNOWLEDGEMENT:

- ★ Any injuries that take place during your time as an intern will not be the responsibility of IDEAS For Us and must be covered by said intern.
- ★ Must reference the operating manual and read through the policies and procedures manual to ensure the proper safety protocols are implemented.

Sign up today at www.ideasforus.org/internships in the bottom form.