



IDEAS Hive Committee Position Description

IDEAS Hive Eco-Committee is the official name of this IDEAS For Us group whose focus is to engage, educate, and activate Floridians in SDG related topics while organizing environmental action projects that are related to this focus area. Sign up by visiting

www.ideasforus.org/eco-committees

REPORTS TO: Board of Director Member: Jeff Benavides, Program Committee Chair: Lee Perry, and Lead Organizer: Caroline Chomanics

- **Salary Status:** Unpaid Volunteer and Active Contributing Member (Visit www.ideasforus.org/membership)
- **Minimum Time Commitment:** Weekly Two Hour Meeting: Every Saturday from 9 am-11 am.

Goal: To increase our committee contact list and attendees for all initiatives. Set a goal to have higher levels of engagement for this committee's eco-focused projects/ environmental action throughout Central Florida. Help with fundraising, strategic planning and outreach for this committee's goal while helping to spread awareness through the IDEAS social media . Build community partnerships with like-minded groups while planning campaigns to put pressure on lawmakers to act in favor of climate action, and to gain new IDEAS For Us members through our membership program.

REQUIREMENTS:

- IDEAS for Us Committee Members must be a strong communicator and decision-maker with the mission of the organization consistently in mind.
- IDEAS for Us Committee Members need substantial knowledge of local/ international environmental challenges and have an interest in sustainability initiatives.
- An IDEAS for Us Committee Members must work towards the key goals and objectives that best suit the overall needs of the organization which align with its core values towards developing a healthier, more sustainable future for the planet.
- All IDEAS for Us Committee Members must give notice before resignation or lengthy vacation periods.
- All IDEAS for Us Committee Members must practice a professional, constructive, and positive work attitude to ensure high morale and productivity.

RESPONSIBILITIES:

- ✓ Plan and develop the IDEAS Hive with the paired eco-action projects that coincide with the environmental needs of Central Florida. Search for speakers, plan topics and survey audience members to hear their concerns/ track their level of involvement.
- ✓ Create awareness by helping schedule social media posts, research articles related to the topic and help to promote related events.
- ✓ Build relationships with the community through strategic partnerships and help strategize the expansion of eco-action into enterprises.
- ✓ Help to fundraise for the IDEAS Hive and find food sponsors on a regular basis.
- ✓ Attend the IDEAS Hive and work one of the tables in order to advertise the committee and expand applicants.

SPECIFIC DUTIES:

1. Attend the weekly IDEAS Hive meeting with a laptop and be prepared to make the time dedicated to outreach as productive as possible.
2. Attend eco-action events and aide in making sure volunteers are engaged while having their liability waivers signed.
3. Research community members who may be interested in getting involved / help to build out the contact list.
4. Reach out to restaurants who can sponsor food for the IDEAS Hive or host fundraising events on our behalf. Also, help in building strategies on how to engage membership and fundraising for these projects/ Hive events.
5. Learn and educate the community about the State of Florida in terms of climate change, climate action, possible solutions, and legislature that we can activate our audience in.

ACKNOWLEDGEMENT: By signing below, I officially accept the role of **IDEAS Hive Committee Member** for the 501(c)3 non profit IDEAS for Us. and can confirm my payment of the membership dues.

Print Name: _____ Signature: _____ Date: _____